



# SAN JOSE POLICE DEPARTMENT

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## TRAINING BULLETIN

**TO: ALL DEPARTMENT PERSONNEL**

**FROM:** Anthony Mata  
Chief of Police

**SUBJECT: CLETS PURPOSE CODES**

**DATE:** August 4, 2021

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BULLETIN #2021-020

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On April 8, 2020, the California Department of Justice (DOJ) issued Information Bulletin 20-03-CJIS. The bulletin focused on the implementation of Assembly Bill (AB) 1747, which pertained to the use of the California Law Enforcement Telecommunication System (CLETS).

AB 1747 requires that any inquiry for information other than criminal history information submitted through the system shall include a reason for the initiation of the inquiry. As CLETS is used to conduct criminal investigations involving vehicles, persons, firearms, and property, associated inquiries must comply with the requirements of AB 1747 in notating the purpose for retrieving related information.

As of July 6, 2021, the DOJ implemented a new message header requirement to include a "Purpose Code" for every transaction submitted through CLETS. The designated purpose codes are:

**C** - Criminal Justice

**I** - Immigration Enforcement

**U** - Investigate Violations of Title 8, Section 1325 of the United States Code.

Implementation of the Purpose Codes required modifications to the various Computer Aided Dispatch (CAD) and Records Management Systems (RMS) CLETS inquiry (person/vehicle) masks. The Systems Development Division (SDD) coordinated with DOJ for testing and has successfully implemented the changes into RMS. The CAD system changes will be implemented on August 10, 2021.

**Effective August 10, 2021, at 0700 hours, Purpose Codes will be required of all inquiry masks.** Please refer to the attachment for details.

A handwritten signature in black ink, appearing to read "A. Mata".

Anthony Mata  
Chief of Police

AM:SD:MB:HN

ATTACHMENT: Purpose Codes Inquiry Mask

(DATE)

Purpose Codes Inquiry Mask

Effective Aug. 10, 2021

Per DOJ, all queries now require a PURPOSE code.

**C** is the only applicable SJPD purpose code used when running Plates, Persons, Property, etc.

LIC: [ ] ST: [ ]

PUR: **C**

(C) Criminal Justice

EVE: [ ]

Pe (I) Immigration 0

Ass Enforcement 0 0

(U) Investigate

UNIT Violations of

Ava Title 8

Ass

Out Serv: 0

MY SHIFT ACTIVITIES

Event History Unit History

\*some queries may also require UNIT ID (call sign) or EVENT #

Error Alerts will notify of any missing fields

Error  
Emergency  
Purpose code is required

Auto

⚠ Purpose Code Required

OK

